**FRIENDLY SOCIAL LTD.**

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O5-A1 **Determining the schedule, the purpose and scope of implementation, process analysis and identification of resources**

The principal results of this phase of the project has been developed through a series of meetings and consultations between the project partners in the period February - March 2015. Consultations were also held in remote nature and were concerning about analysis of the preliminary version of a model of the IT system and its functionalities.

During this phase of the project the task card of the IT project was created, as well as the schedule for realization and implementation of IT application.

Preparatory and conceptual work involved an analysis of the results of the earlier stages of the project, in particular the O1-A2 task (research of the selected implementations of e-Gov 1.0 and campaigns carried out in the framework of e-Gov 2.0). Based on the results of this task (analysis of dozens of implementations and applications used within their technology and information solutions) team of experts has chosen the functionalities of the created IT application, which will be covered by the implementation of the next stage of the project.

The selected functionalities were as follows:
a) Communication between public institutions / local governments and the citizens using Web 2.0 tools (functionality: reference to social networking type like FB, Twitter, blogs, etc.);
b) Open data – possibility of using the public data for depicting the important social processes, eg. municipal budgets (functionality: sliders and expenses / income calculators, the reports with analysis of urban spendings; simulations of municipal budgets according to the basic categories of expenditure);
c) The participation of citizens in the urban space management – reporting of comments, emergencies and urban problems associated with the city map, geographic location (functionality based on the implementation of the type like Fix my street, First to See etc; ie. the map of reported emergencies, maps showing the status of the accident and solved problems, etc.)
d) Public consultations, e-opinions - participation of citizens in the planned activities of the public administration by implementing consultation and evaluation of the proposals and changes with the use of e-gov 2.0 tools (functionalities: moderating discussion forums, social networks, discussion management with the use of framework of the IT tool, tools used to survey citizens - polls generator, voting procedures).